



2012- Shred-It Day

**DROP-OFF LOCATION: MIDDLEBURG HEIGHTS SERVICE CENTER
7375 ENGLE ROAD**

COLLECTION DATES:

SUMMER

**SATURDAY, JUNE 9, 2012
9AM-12PM**

FALL

**SATURDAY, OCTOBER 6, 2012
9AM-12PM**

FREQUENTLY ASKED QUESTIONS:

Q. If it rains, will the event be cancelled?

A. No, rain or shine.

Q. Is there a charge for the service?

A. No, shredding is free.

Q. Do I have to remove staples, paper clips, etc.?

A. No, but take paper work out of binders and notebooks.

Q. Do I need to sort the paper?

A. No.

Q. What can be shredded?

A. Financial and legal documents, receipts, tax and medical records, plus floppy disks and CD's.

Q. Is there a limit?

A. Two standard size copy paper boxes.

Q. What happens after the paper has been shredded?

A. The destroyed documents are transferred to a recycling facility, where they return to the marketplace in the form of items such as recycled household paper products.