

2012 Facilities Rental Rates

MINIMUM RENTAL – 2 HOURS

ROOM A W/FULL SIZE CATERING KITCHEN: SEATING – 88 Banquet Style, 72 Classroom Style, 100 Theater Style – Kitchen Includes: Microwave, Convection Oven, 100c.-Coffee Maker, Refrigerator, Freezer, Sink, Ice Maker, Chef's Tables for work space

FLAT RATE SUNDAYS: (Rental from 1pm to 7pm)

Member	\$180.00	Resident	\$185.00	NonResident	\$195.00
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Friday, Saturday, (Hourly Rates)

Member	\$45.00
Resident	\$50.00
Business Rate	\$60.00
Non-Resident	\$60.00
Kitchen A-Catering Fee	\$75.00

Monday-Thursday (Hourly Rates)

Member	\$35.00
Resident	\$40.00
Business Rate	\$50.00
Non-Resident	\$50.00
Kitchen A-Catering Fee	\$75.00

ROOM B W/MINI KITCHEN: SEATING - 88 Banquet Style, 60 CLASSROOM STYLE, 96 THEATER STYLE – Kitchen Includes: Microwave, 55 c. Coffee Maker, Refrigerator, Small Hand Sink, and Minimal Counter Area

FLAT RATE SUNDAYS: (Rental from 1pm to 7pm)

Member	\$170.00	Resident	\$175.00	NonResident	\$185.00
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Friday, Saturday, (Hourly Rates)

Member	\$35.00
Resident	\$40.00
Business	\$50.00
Non-Resident	\$50.00

Monday –Thursday (Hourly Rates)

Member	\$25.00
Resident	\$30.00
Business	\$40.00
Non-Resident	\$40.00

ROOM C W/KITCHEN: SEATING – 88 banquet style, 80 classroom style, 100 theater style – Kitchen Includes: Microwave, 55 c. Coffee Maker, Refrigerator, Freezer, Sink, and ample work space

FLAT RATE SUNDAYS: (Rental from 1pm to 7pm)

Member	\$175.00	Resident	\$180.00	NonResident	\$190.00
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Friday, Saturday, (Hourly Rates)

Member	\$40.00
Resident	\$45.00
Business	\$55.00
Non-Resident	\$55.00

Monday–Thursday (Hourly Rates)

Member	\$30.00
Resident	\$35.00
Business	\$45.00
Non-Resident	\$45.00

ROOMS A/B: SEATING – 120 banquet style w/small dance floor, 180 banquet style w/o dance floor, 150 classroom style, 200 theater style

FLAT RATE SUNDAYS: (Rental from 1pm to 7pm)

Member	\$260.00	Resident	\$265.00	NonResident	\$275.00
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Friday, Saturday, (Hourly Rates)

Member	\$65.00
Resident	\$70.00
Business	\$95.00
Non-Resident	\$95.00

Monday-Thursday (Hourly Rates)

Member	\$55.00
Resident	\$60.00
Business	\$85.00
Non-Resident	\$85.00

ROOMS B/C: SEATING – 120 banquet style 120 banquet style w/small dance floor, 180 banquet style w/o dance floor, 160 classroom style, 200 theater style

FLAT RATE SUNDAYS: (Rental from 1pm to 7pm)

Member	\$255.00	Resident	\$260.00	NonResident	\$270.00
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Friday, Saturday, (Hourly Rates)

Member	\$60.00
Resident	\$65.00
Business	\$90.00
Non-Resident	\$90.00

Monday-Thursday (Hourly Rates)

Member	\$50.00
Resident	\$55.00
Business	\$80.00
Non-Resident	\$80.00

ROOMS A/B/C: SEATING - Seating 256 banquet style w/dance floor, 296 banquet style w/o dance floor 225 classroom style, 350 theater style

FLATE RATE SUNDAYS: (Rental from 1pm to 7pm)

Member	\$440.00	Resident	\$445.00	NonResident	\$450.00
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Friday, Saturday, (Hourly Rates)

Member	\$110.00
Resident	\$115.00
Business	\$150.00
Non-Resident	\$150.00

Monday – Thursday (Hourly Rates)

Member	\$80.00
Resident	\$85.00
Business	\$125.00
Non-Resident	\$125.00

Classroom: Capacity 50, 30 classroom style

Member	\$25.00/hr	Business	\$35.00/hr
Resident	\$30.00/hr	Non-Resident	\$35.00/hr

EQUIPMENT FEES**SERVICE FEES**

Rental Fee includes tables, chairs & set up	N/C	Beverage Services (includes cream/sugar/cups and stirrers) (meetings only)	
Arches	N/C	100 cup coffee service	\$150
AV Cart	N/C	50 cup coffee service	\$75
Buffet Room	\$25	10 cup coffee service	\$10
Couch(from lobby area)	\$25		
Dance Floor (Portable) 24' X 30'	\$50	100 cup tea service	\$50
Easel	N/C	50 cup tea service	\$25
Extension Cords (sign out at front desk)	N/C	100 cup water service	\$25
Flip Charts	N/C	50 cup water service	\$15
Microphone(corded/cordless/lapel)	\$20	Cancellation Fee/Set Up	\$50
Portable Bar (events w/alcohol)	N/C	Catering Fee (Kitchen A)	\$75
Projector LCD	\$50	Cleaning by Staff (Per Room)	\$50
Screen 70"wX70"l (69 1/4" from floor)	N/C	Copy Service (per page)	.10
Screen (portable) 8X8	\$25	Damages (as determined)	\$\$
Tables-Rounds(60")-6 foot (36"X72")	N/C	Insufficient Check	\$30
Linens (Champagne) (per room)	\$35	Police Officer (per hour)	\$35
Linens per table (Champagne)	\$3	(3 hour minimum)CASH ONLY	
(Tablecloths only)			
TV/VCR/DVD	\$25		
Stage (per piece)	\$25		

For Community Room Rentals

Please contact Pam Unger or Loretta Krumheuer at 440-234-2255

Visit our website @ www.middleburgheights.com for additional information or to view photos of the Community Rooms.

*EXPERIENCE THE SUBURBAN ELEGANCE
OF THE MIDDLEBURG HEIGHTS COMMUNITY CENTER
COMMUNITY ROOMS*