

# MIDDLEBURG HEIGHTS SERVICE DEPT. - SUBDIVISION CHECKLIST

SUBDIVISION NAME: \_\_\_\_\_

ENGINEERING FEES: \_\_\_\_\_

PERFORMANCE BOND: \_\_\_\_\_  
STREETS, SEWERS, UTILITIES

PERFORMANCE BOND: \_\_\_\_\_  
SIDEWALKS

RECREATION DEPOSIT: \_\_\_\_\_  
PER LOT-\$500.00

TREES/PER LOT-\$175.00: \_\_\_\_\_

LIABILITY INSURANCE: \_\_\_\_\_  
CONTRACTOR-\$1,000,000

CEI UNDERGROUND PLAN: \_\_\_\_\_

EASEMENTS: \_\_\_\_\_

C&R'S, DEED RESTRICTIONS  
GOVERNING DOCUMENTS: \_\_\_\_\_

TREE SURVEY: \_\_\_\_\_

ENGINEER'S APPROVAL: \_\_\_\_\_

FIRE DEPT.'S APPROVAL: \_\_\_\_\_

SERVICE DIRECTOR'S APPROVAL: \_\_\_\_\_

RECORDING FEES: \_\_\_\_\_

PRELIMINARY APPROVAL-PLANNING  
COMMISSION: \_\_\_\_\_

PRELIMINARY APPROVAL-  
COUNCIL: \_\_\_\_\_

DATE ORIGINAL PLANS RECEIVED: \_\_\_\_\_

DATE REVISED PLANS RECEIVED: \_\_\_\_\_

FINAL APPROVAL-PLANNING  
COMMISSION: \_\_\_\_\_

FINAL APPROVAL-COUNCIL: \_\_\_\_\_

POST OFFICE CONTACT: \_\_\_\_\_

NOTATIONS: \_\_\_\_\_

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