

# APPLICATION FOR MISCELLANEOUS PERMIT



## CITY OF MIDDLEBURG HEIGHTS Division of Building

15700 BAGLEY ROAD, MIDDLEBURG HEIGHTS, OHIO 44130  
Phone (440) 234-2218 • Fax (440) 234-9092  
E-mail: [building@middleburgheights.com](mailto:building@middleburgheights.com)



DATE: \_\_\_\_\_

TO THE BUILDING COMMISSIONER:

Application is hereby made for permit to do miscellaneous work as described in detail herein at the location given. Said work will be done in full compliance with all ordinances and rules and regulations of the building and zoning codes of Middleburg Heights pertaining thereto. It is furthermore agreed that the Building Division shall be notified for all necessary inspections related to the project.

PROJECT ADDRESS \_\_\_\_\_ TENANT (if Commercial) \_\_\_\_\_

PROPERTY OWNER NAME \_\_\_\_\_ PHONE \_\_\_\_\_

PROPERTY OWNER ADDRESS (if different from above) \_\_\_\_\_

WINDOWS     SIDING     GUTTERS     ROOF     GLASS BLOCK WINDOWS

WATERPROOFING     LANDSCAPING     PARKING AREA \_\_\_\_\_ SQ FT     INTERIOR DEMO

BURGLAR ALARM     LAWN SPRINKLER \_\_\_\_\_ # HEADS     OTHER \_\_\_\_\_

### SALE:

\_\_\_\_\_ TENT                      (LIST STARTING & ENDING DATES)                      \_\_\_\_\_ to \_\_\_\_\_  
\_\_\_\_\_ SIDEWALK

### CONCRETE WORK:

DRIVEWAY     PATIO     PRIVATE SIDEWALK     GARAGE BASE  
\_\_\_\_\_ REPLACEMENT (NO CHANGES)  
\_\_\_\_\_ ALTERATION (A DRAWING IS REQUIRED WHEN CHANGING EXISTING CONCRETE DIMENSIONS)

ESTIMATED TOTAL CONSTRUCTION COST \$ \_\_\_\_\_

*NOTE: BEFORE ANY JOB IS STARTED, ALL CONTRACTORS MUST BE REGISTERED AND A PERMIT MUST BE APPROVED AND ISSUED. ANY JOB STARTED BEFORE APPROVAL AND ISSUANCE OF A PERMIT SHALL BE SUBJECT TO A PENALTY.*

CONTRACTOR NAME \_\_\_\_\_ CONTACT NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_ FAX \_\_\_\_\_ CELL \_\_\_\_\_

AUTHORIZED SIGNATURE OF APPLICANT \_\_\_\_\_

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I HEREBY APPROVE THE ABOVE APPLICATION FOR A PERMIT TO PERFORM THE WORK DESCRIBED. THE CITY OF MIDDLEBURG HEIGHTS DOES NOT ASSUME THE RESPONSIBILITY OF ANY ENCROACHMENTS OR DEFINING ANY PROPERTY LINES.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
BUILDING COMMISSIONER

08-09