

# APPLICATION FOR DEMOLITION [MISCELLANEOUS] PERMIT



## CITY OF MIDDLEBURG HEIGHTS Division of Building

15700 Bagley Road, Middleburg Heights, Ohio 44130  
Phone (440) 234-2218 • Fax (440) 234-9092  
E-mail: [building@middleburgheights.com](mailto:building@middleburgheights.com)



DATE: \_\_\_\_\_

TO THE BUILDING COMMISSIONER:

Application is hereby made for permit to **demolish a structure** as described in detail herein at the location given. Said work will be done in full compliance with all ordinances and rules and regulations of the building and zoning codes of Middleburg Heights pertaining thereto. It is furthermore agreed that the Division of Building shall be notified for all necessary inspections related to the project.

PROPERTY ADDRESS \_\_\_\_\_ *COMMERCIAL LOT* \_\_\_\_ *RESIDENTIAL LOT* \_\_\_\_

PROPERTY OWNER \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

OWNER ADDRESS \_\_\_\_\_

TYPE OF STRUCTURE TO BE DEMOLISHED \_\_\_\_\_

NUMBER OF FLOORS \_\_\_\_ BUILDING SIZE \_\_\_\_ CURRENT USE \_\_\_\_\_ PRIOR USE \_\_\_\_\_

CONTRACTOR \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

CONTRACTOR ADDRESS \_\_\_\_\_

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**Please describe any procedures, including analytical methods, employed to determine the presence and quantity of regulated asbestos-containing material and/or nonfriable asbestos-containing material, or any other potentially hazardous material:**

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**- PRIOR TO THE ISSUANCE OF A PERMIT TO DEMOLISH A STRUCTURE:**

1. CONTRACTOR MUST BE REGISTERED
2. PERMIT APPLICATION MUST BE PROPERLY COMPLETED AND SUBMITTED TO THE BUILDING DEPARTMENT WITH ALL SUPPORTING DOCUMENTATION RELATIVE TO ALL APPLICABLE AHERA, NESHAP, AND OSHA REGULATIONS
3. PROPERTY OWNER MUST PROVIDE WRITTEN AUTHORIZATION FOR DEMOLITION OF STRUCTURE(S) ON PROPERTY
4. APPLICANT MUST PROVIDE WRITTEN DOCUMENTATION OF TERMINATION OF ALL UTILITIES AT THE RIGHT-OF-WAY

**- PRIOR TO THE COMMENCEMENT OF ANY DEMOLITION WORK:**

1. PERMIT MUST BE ISSUED
2. COMPLETION BOND MUST BE PAID TO THE DIVISION OF BUILDING
3. WALK-THROUGH OF SITE AND STRUCTURE MUST BE CONDUCTED WITH A BUILDING OFFICIAL
4. SEPTIC TANK ABANDONMENT PERMIT MUST BE OBTAINED FROM COUNTY HEALTH DEPARTMENT WHEN APPLICABLE

**- PRIOR TO FINAL APPROVAL AND RELEASE OF COMPLETION BOND FUNDS:**

1. PRE-BACKFILL INSPECTION MUST BE CONDUCTED
2. ALL DEBRIS MUST BE REMOVED FROM THE SITE
3. DOCUMENTATION CONFIRMING CAPPING OF ALL SEWER LINES AND/OR PROPER TERMINATION OF ANY SANITARY FACILITIES OR SEPTIC SYSTEMS MUST BE PROVIDED TO THE BUILDING DEPARTMENT
4. SITE MUST BE PROPERLY GRADED AND RESTORED
5. APPLICATION FOR VALUATION DEDUCTION FOR DESTROYED OR INJURED PROPERTY [CUYAHOGA COUNTY DTE FORM 26] MUST BE COMPLETED AND SIGNED BY THE PROPERTY OWNER, NOTARIZED, AND RETURN TO THE BUILDING DEPARTMENT

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THE ACCEPTANCE OF THE PERMIT HEREIN APPLIED FOR SHALL CONSTITUTE AN AGREEMENT TO COMPLY WITH ALL ORDINANCES AND POLICIES OF THE CITY OF MIDDLEBURG HEIGHTS. THE CITY OF MIDDLEBURG HEIGHTS DOES NOT ASSUME THE RESPONSIBILITY OF ANY ENCROACHMENTS OR DEFINING ANY PROPERTY LINES.

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PROPERTY OWNER SIGNATURE

\_\_\_\_\_  
CONTRACTOR SIGNATURE

08-09