

APPLICATION FOR COMMERCIAL REAL ESTATE SIGN

CITY OF MIDDLEBURG HEIGHTS

Division of Building



15700 BAGLEY ROAD, MIDDLEBURG HEIGHTS, OHIO 44130

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DATE: _____

One temporary real estate ground sign may be permitted advertising the sale, rental or lease of the premises or part of the premises on which the sign is displayed, provided that such sign does not exceed 15 sq. ft in single sign face area or 5 ft. in height. Such sign shall be located not less than 25 ft. from any side lot line, or 15 ft. from any street right-of-way line.

ANY PERSON WISHING TO ERECT A REAL ESTATE SIGN MUST SUBMIT 2 DRAWINGS TO THE DIVISION OF BUILDING THAT SHOWS:

- (1) WHAT WILL BE ON THE SIGN
- (2) THE DIMENSIONS OF THE SIGN
- (3) THE SETBACKS OF THE SIGN ON THE PROPERTY

**** Approval from the Planning Commission is NOT needed for a real estate sign ****

PLEASE COMPLETE THE FOLLOWING:

ADDRESS WHERE SIGN WILL BE PLACED: _____

BUSINESS NAME: _____ PHONE NUMBER: _____

BUSINESS OWNER: _____

SIGN CONTRACTOR: _____ CONTACT NAME: _____

CONTRACTOR ADDRESS/PHONE: _____

CURRENT ZONING OF PROPERTY ON WHICH SIGN WILL BE PLACED: _____

SIDE YARD SETBACK: _____ FRONT YARD SETBACK: _____

(CHECK ONE) SINGLE FACED SIGN _____ DOUBLE FACED SIGN _____

HEIGHT OF SIGN: _____ WIDTH OF SIGN: _____

DESCRIPTION OF SIGN: _____

TOTAL SIGN SQUARE FOOTAGE BEING REQUESTED: _____

APPLICANT'S SIGNATURE

DATE

DIVISION OF BUILDING APPROVAL:

BUILDING COMMISSIONER

DATE